

CITY OF SPARTA
RENTAL UNIT LICENSING
MOBILE HOME PARKS LICENSE APPLICATION

114 West Jackson
Sparta, IL. 62286

This application can be mailed to the above address. Attach properly identified supplementary sheets for information that cannot be placed in the blank spaces provided on these forms.

CHECK ONE OF THE FOLLOWING

Original license to operate a mobile home/ manufactured home community - \$300 plus \$15 per mobile home site. (Community in existence, but not currently licensed. Submit “as built” plans of the community.)

Permit to construct a new mobile home / manufactured home community - \$500 (Submit 3 copies of complete plans sealed by an Illinois Registered engineer or architect.)

Permit to alter a licensed mobile home / manufactured home park - \$150

Permit to reduce the number of sites.

PART I - GENERAL

A. Name of Community _____

B. Name of Applicant _____

C. E-mail Address of Applicant _____

D. Name of Partnership or Corporation (if applicable) _____

Names of Partners or Officers	Addresses of Partners or Offices
_____	_____
_____	_____
_____	_____
_____	_____

E. Address of Applicant _____
(Street)
(City)
(Zip Code)

Telephone Number: (___) _____

F. Address of Manufactured Home Community _____
(City) (Zip Code)

Legal Description of Tract of Land _____

G. Number of Manufactured Home Sites	Specify the Sites in Each Category by Site Number
1. Existing Manufactured Home Sites _____	_____
2. New Sites to be Constructed _____	_____
3. Sites to be Eliminated _____	_____
4. New Total _____	_____

H. Manager
1. Name _____
2. Address: _____
(Street) (City) (Zip Code)

Telephone Number: (____) _____

PART II GENERAL CONSTRUCTION

A. Width of Roadway _____
B. Type of Roadway Surface _____
C. Traffic Flow Pattern _____
D. Parking Facilities _____
E. Manufactured Home Lot Size _____
(Minimum Length) (Maximum Length)

(Minimum Square Footage)

G. Type of Home Foundation Runner Slab Other
If other, explain _____

H. Type of Tiedown Anchors _____

PART III WATER SUPPLY

A. Municipal Water Supply
1. Name of Municipality or District _____

2. Length of Water Main Serving Community _____ Feet
3. Copy of Water Agreement is Attached Yes No
- B. Size of Water Main (Inside Diameter) _____ Inches
1. Type of Water Main Material _____

PART IV SEWAGE COLLECTION SYSTEM

- A. Length of Mains in Community _____
- B. Size of Mains in Community _____
- C. Type of Sewer Main Material _____

PART V SOLID WASTE DISPOSAL (Check A or B)

- A. Individual Service Containers
1. 1 - 40 gallon container per site
 2. 2 - 20 gallon containers per site
 3. 1 - 30 gallon container plus 1 - 10 gallon container
 4. 1 - 20 gallon containers per site with collection two times per week
 5. Other - Specify _____
- B. Bulk Containers
1. Size of container _____ gallons or _____ cubic yards
(_____ gallons ÷ 202 gallons/yd³ = _____ cubic yards)
 2. Number of bulk containers _____
 3. Bulk containers located within 250 feet of each site. Yes No

PART VI LIGHTING

- A. Central
1. Height of Light _____
 2. Wattage _____
 3. Type of Light (i.e. sodium, mercury vapor) _____
 4. Average distance between lights _____
- B. Individual Lighting
1. Gas
 2. Electric Wattage of Light _____

I certify that the information is true and complete to the best of my knowledge, and understand that any willfully information is subject to penalties under the City's ordinances.

Printed Name: _____

Signature: _____ Date: _____

SUBMIT 2 COPIES OF PLOT PLANS, DRAWN TO SCALE, SHOWING THE FOLLOWING:

1. Boundaries of each manufactured home site
2. Site numbers for each site
3. Roadways and width
4. Location, sizes and materials of water lines
5. Location, sizes and materials of sewer lines
6. Typical water and sewer riser plans
7. Location and sizes of lighting
8. Garbage and refuse collection locations
9. Location(s) of water supply/wells
10. Locations of sewage treatment facilities and type
11. Elevation contours of the community
12. Provisions for surface drainage
13. Location of fire hydrants/holding ponds
14. Typical site plans indicating location of parking, foundation systems for the homes, utilities and lights
15. Location of fuel supply systems and distribution lines

PLANS OF THE MANUFACTURED HOME COMMUNITY SHOULD INDICATE ALL THE INFORMATION CONTAINED IN THIS APPLICATION.